

Registration Form (Summer Institutes)

3 WAYS TO REGISTER

EMAIL:
hlln@yorku.ca

FAX TO:
+1 416-736-5078

MAIL TO:
Health Leadership & Learning Network
Calumet College, Room 203
York University, 4700 Keele Street
Toronto, ON M3J 1P3, Canada

1 Course Name

2 Enter Session Date You Are Registering For

3 Complete the Registrant Information

Full Name

Email

Company Title

Mobile #(incl.country code)

Your Address

City Prov/State

Country

Your Professional Designation

Please specify if you have any dietary restrictions or allergies

Please specify if you require accessibility assistance

4 Payment Option

Promo Code

Full Tuition Fee \$
(insert fee, all taxes included)

OR

Deposit \$
(25 % of the course fee, including taxes)

Full payment is due 1 month before the course start date.

Fee includes: All teaching days, materials, lunch & light refreshment.

Travel, accommodation and excursions are not included

6 How did you hear about us?

☐ Email ☐ Mailout ☐ Friend/Referral ☐ Social Media ☐ Web Search ☐ Other

**If you require further assistance, please contact the HLLN office at
hlln@yorku.ca or
+1 416-736-2100 x22170**

5 Payment Method

☐ Visa ☐ Mastercard

Transaction amount \$

CC #

Expiry Date (MM/YY)

Card Holder

Signature

Registration Details

We will make every effort to present the course as advertised, but it may be necessary to change the dates, location, speakers, or content with little or no notice. Fees, dates, locations, speakers, and content are subject to change.

Transfers/Cancellations/Refunds:
In the event of a course cancellation by HLLN, York University liability is limited to the reimbursement of paid tuition fees only. Any monies not recovered by an individual in connection to accommodation or travel is not reimbursed by York University.

Learners are expected to make their own travel arrangements (visa, accommodation, flights, etc.)

Written notice received by hlln@yorku.ca*	Voluntary Cancellation Fees
Voluntary Cancellations from 10 to 20 business days in advance of the course start date will be subject to an administration fee.	CAD\$1,000 all taxes included
Voluntary Cancellations less than 10 business days in advance of the course start date will be subject to an administration fee.	Non-refundable
Non-attendance will incur full course cost	

*All written notice/email must be sent to hlln@yorku.ca. Written or verbal notice received by instructors is not valid.

Groups from one organization must register at the same time. Payment is due in full 1 month before the course start date.

For HLLN's full course policy & disclaimer, please visit:
hlln.info.yorku.ca/policy

7 Please check & sign here

I have read and agree to the details listed in the "Registration Details" section of this form and
[HLLN's course policy and disclaimer.](#)

Accommodation options:

*York University, Keele Campus offers short-term accommodations, for reservations visit the website:

studenthousing.info.yorku.ca/acs/accommodation/

*The Chelsea hotel (www.chelseatoronto.com) is located in the Toronto downtown area. This hotel has offered a discount for HLLN's registrants of the International Summer Institute. For reservations click on the link: bit.ly/2Y4n2tg or call 1-800-CHELSEA (243-5732) or +1 416-595-1975 and identify yourself as part of the "Healthcare Professionals Group"

Health Leadership
& Learning Network

health | YORK UNIVERSITY